

VILLAGE OF INDIAN HEAD PARK, ILLINOIS
201 Acacia Drive
Indian Head Park, Illinois 60525

BOARD OF TRUSTEES
OPEN SESSION MINUTES

February 11, 2016

“Pursuant to 5 ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”

CALL TO ORDER: Mayor Tom Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, February 11, 2016 at the Municipal Facility, 201 Acacia Drive and was convened at 7:30 p.m. by Mayor Hinshaw.

ROLL CALL: Laurie Scheer, Village Clerk

PRESENT (and constituting a quorum):

Trustee Wittenberg
Trustee Farrell Mayer
Trustee Mann
Trustee Metz
Trustee O’Laughlin

ABSENT:

Trustee Lopez
Mary Crowley, Building & Zoning/Administration
Erica Stewart, Director of Finance/Administration

ALSO PRESENT:

John DuRocher, Village Administrator
Maureen Garcia, Treasurer
Patrick Brankin, Counsel, Schain, Banks, Kenny & Schwartz
Ray Leuser, Interim Chief of Police
Edward Santen, Public Works Superintendent

RESIDENTS - 8

PLEDGE OF ALLEGIANCE recited

MAYOR’S REPORT:

I-294 will be hosting a community meeting. Discussions will involve improvements from 95th Street to Balmoral that will begin in 2020. Information can be found online.

If anyone is interested in volunteering for the Communications Committee, please contact Trustee Farrell-Mayer or Trustee Lopez.

Residents receiving their water service through Indian Head Park will be receiving a letter outlining the water meter program.

MOTION TO TABLE ITEM A (January 14, 2016 Regular Meeting Minutes) and ITEM C (Financial Report Month Ending 1/31/16); and MOTION TO APPROVE ITEM B PAYABLES FOR THE PERIOD ENDING JANUARY 31, 2016 AS PRESENTED: moved by Trustee Farrell-Mayer, seconded by Trustee Wittenberg. Motion carried by voice vote 5-0-0. (Trustees Farrell-Mayer, Metz, Wittenberg, O'Laughlin and Mann present; Trustee Lopez absent)

AUDIENCE COMMENTS: Mr. Schermerhorn asked what the amount is for the payables month ending January 31, 2016 since it was not listed on the Agenda. Amount \$531,010.01

BUSINESS AGENDA ITEMS:

- A. Appointment of Residents to the Finance Committee – Trustee Metz. **Motion to Approve the Appointment of Residents John Corcoran, Shirley Yang, and Charlie Eck for a term of one year.** (Trustees Metz, Trustee O'Laughlin, Village Administrator John DuRocher, Village Trustee Garcia and Erica Stewart, Director of Finance, will also be on the committee). There will be a public town hall meeting regarding the Village Budget. Motion made by Trustee Wittenberg, seconded by Trustee Mann. Motion carried by roll call vote 5-0-0. (Trustees Wittenberg, Mann, Metz, O'Laughlin, and Farrell-Mayer voted yes; Trustee Lopez absent). Mayor Hinshaw appointed Erica Stewart, Director of Finance, as the Secretary to the Finance Committee
- B. Intergovernmental Agreement Library Services with McCook Public Library District Ordinance 2016-03 – Trustee O'Laughlin. **Motion to Accept Ordinance 2016-03 (an Ordinance Approving and Authorizing the Execution of an Agreement Between the Village of Indian Head Park, Illinois and McCook Public Library District for Access to Library Services by the Residents of the Village of Indian Head Park).** Trustee O'Laughlin moved, seconded by Trustee Farrell-Mayer. Motion carried by roll call vote 5-0-0. (Trustees O'Laughlin, Farrell-Mayer, Wittenberg, Mann and Metz voted yes; Trustee Lopez absent)
- C. **St. Patrick's Day Parade** – Trustee O'Laughlin. The City of Countryside will be hosting its inaugural St. Patrick's Day parade on March 5, 2016 at 1:00 p.m. The route will begin at Brainard and Kensington Park and end at 55th and Edgewood Avenue. The parade's beneficiary this year is the Kelli Joy O'Laughlin Memorial Foundation. The Village of Indian Head Park will be participating in the parade.

- D. **Mutual Aide Agreement** – Trustee Wittenberg moved to table the Ordinance until the March, 2016 meeting, seconded by Trustee O’Laughlin. Motion carried by voice vote. (Trustee Wittenberg, O’Laughlin, Mann, Metz and Farrell-Mayer present; Trustee Lopez Absent).
- E. **Award of Bid Water Meter Replacement Program** – Trustee Mann. **Motion to Accept Ordinance 2016-05 (an Ordinance Accepting the Bid and Awarding the Contract and Authorizing the Issuance and Notice of Award for the Water Meter Replacement Program for the Village of Indian Head Park, Illinois to Midwest Meter).** Moved by Trustee Mann, seconded by Trustee Farrell-Mayer. Motion carried by roll call vote 5-0-0. (Trustees Mann, Farrell-Mayer, Metz, Wittenberg, O’Laughlin voted yes; Trustee Lopez absent),
- F. **Village of Indian Head Park Comprehensive Plan – Motion to Table the Comprehensive Plan until March, 2016 Meeting.** Moved by Trustee Mann, seconded by Trustee Farrell-Mayer. Motion carried by voice vote (Trustees Mann, Farrell-Mayer, Metz, Wittenberg and O’Laughlin present; Trustee Lopez absent).

TRUSTEE UPDATES/REPORTS:

Trustee Mann *Public Works* – The new plow is back has been fixed and is back in service.

Trustee O’Laughlin *Parks and Recreation/Finance/Police/911* – Susan Friend from Seaspar will be attending the March, 2016 meeting to give a short presentation on Seaspar and answer any questions residents may have regarding the program.

Trustee Wittenberg *Police Department/911/Economic Development/Planning & Zoning* – Annual Indian Head Park Easter Egg Hunt will take place on March 26, 2016. Information will be available in the Village website and at the March, 2016 meeting

Trustee Farrell-Mayer *Communications/Planning & Zoning* – On January 26, 2016 there was a Communications Committee Meeting. There are two resident volunteers that will be helping out the committee. Work on the new Village website has started. Trustee Lopez is asking Village Residents for any photographs they may have from Village events to share on the site.

The February Planning and Zoning Committee meeting was cancelled.

TREASURER’S REPORT: *Maureen Garcia*

Review of the bank reconciliations has begun.

ATTORNEY REPORT: *Patrick Brankin*

No report for open session.

ADMINISTRATOR REPORT:

Mr. DuRocher – Trustee Lopez provided an update on the Village website committee. There are four residents who have joined the committee. The timeframe to have the Village Website fully implemented is by the end of July.

STAFF REPORTS:

Ed Santen *Public Works* – There have been eight water main breaks in the past two months. Some of the breaks were identified before the water surfaced by ATS (leak locating company). Once the final report is provided by ATS it will be submitted to the Engineering Firm for review.

Sanitary Manhole Inspections will begin on February 24, 2016.

Interim Chief Leuser *Police Department* – No report.

Motion to Close Open Session and Enter into Closed Session Pursuant to Illinois Statutes to Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Employees of the Public Body or Legal Counsel of the Public Body Specifically ILCS 120 Section 2(c)(1) and ILCS 120 Section 2(c)(11) at 8:20 p.m. moved by Trustee Mann, seconded by Trustee Metz. Motion carried by roll call 5-0-0. (Trustees Mann, Metz, Wittenberg, Farrell-Mayer, and O’Laughlin voted yes; Trustee Lopez absent).

Motion to Adjourn the Regular Meeting at 9:15 p.m. moved by Trustee Farrell-Mayer, seconded by Trustee Mann. Motion carried by voice vote (Trustees Farrell-Mayer, Mann, O’Laughlin, Wittenberg and Metz present; Trustee Lopez Absent).

Submitted by Laurie Scheer, Village Clerk